



The Institute of Allied Healthcare

7614 Louis Pasteur Dr. Suite 402 | San Antonio, Texas 78229

Phone: 210-616-0880 | Fax: 210-775-5336

www.alliedhealthedu.com

Technical Infrastructure Plan

The Technical Infrastructure Plan is used to address the adequacy and improvement of the physical facilities and technical infrastructure at The Institute of Allied Healthcare. The Technical Infrastructure Plan also contains information on operation and maintenance.

Physical Facility

The Institute of Allied Healthcare has one campus located at 7614 Louis Pasteur Dr. Suite 402 San Antonio, TX 78229. The facility contains administrative offices, classrooms for each program, a skill lab, and computer lab with library. The facility can be accessed via stairs or elevators. Additional restrooms and water fountains are available throughout the facility.

Parking

Faculty and student parking is available on campus. The well-lit parking lot has clearly lined parking spaces and ADA Parking is available. Public transportation stops are located within a short walking distance right in front of the main entrance.

Safety and Security

Fire inspections issued by the City of San Antonio Fire Department are current and ensure the campus is compliant within safety measures issued by the department. The Institute of Allied Healthcare is secured by surveillance and Saremco Property Inc.

Cleaning Services

Daily custodial services are provided by the leasing management during business hours of operation. Leasing management also provides maintenance personnel to oversee building security and groundskeeping. Direct communication with maintenance is implemented by the School Director. Institute personnel also share responsibilities for cleaning, safety, and ensuring adequacy and improvement within classrooms, labs, offices, and the media service center.

Classrooms and Labs

All classroom and labs are equipped with instructional supplies and equipment suitable for each program. The Computer Lab is equipped with computers, printers, and a library for students and staff use.

Technical Infrastructure

The Institute of Allied Healthcare provides internet and technology equipment to support program instruction for all students and staff.



The Institute of Allied Healthcare

7614 Louis Pasteur Dr. Suite 402 | San Antonio, Texas 78229

Phone: 210-616-0880 | Fax: 210-775-5336

www.alliedhealthedu.com

Technology

The Institute of Allied Healthcare is equipped with high speed internet and Wi-Fi services provided by Spectrum Internet Company, a reliable network contractual provider. Spectrum provides a security suite and technical support services. On campus internet allows students to access the school website to support student learning within the computer lab or inside classrooms. Students and staff may also securely access the school website off campus.

Computers and Printers

Computers and printers are available in the Computer Lab for student use. Computers are equipped with current software for student and employee use. All outdated technology equipment is recycled by STS Recycling Company located in San Antonio, TX. All staff offices are equipped with computers, fax, scanner, and printers.

Privacy, Safety, and Security

Privacy- Institute personnel are provided with password protected computers to ensure privacy and security of data of personal information. Institute personnel clear all browsing history and student information from student computer use areas daily to ensure security and privacy.

Safety- Student and faculty records and information are securely stored in a locked file room within a fire-proof cabinet. The file room is only accessible to approved staff. Faculty and staff have access to student information and records on Orbund as approved by department and position.

Security of Data- McAfee Anti-Virus Security Software is installed on all computers found on campus for student, guest, and staff use. The software maintains the privacy, safety, and security of information.

Operation and Maintenance

Operation for the physical facility is maintained by Saremco Property Inc and building maintenance personnel for all services located within the building including parking. Daily operation for suite 402 is maintained by institute personnel to ensure safety and accessibility to all students, employees, and guests. All operation and maintenance initiatives are evaluated on an annual basis and are revised as needed. The Operation and Maintenance Plan, also known as the IOAH Facilities Plan, is available on the school website at www.alliedhealthedu.com

Daily Operation

Daily operation within the physical facility is maintained by custodial services and Institute personnel. All opening and closing staff members are required to walk the facility at the beginning and end of each day to ensure areas and equipment are fully functional, safe, and accessible to all students, employees and guests. Institute personnel must report any concerns or hazards on a IOAH FORM-01 Incident Report Form and turn in to the School Director immediately.



The Institute of Allied Healthcare

7614 Louis Pasteur Dr. Suite 402 | San Antonio, Texas 78229

Phone: 210-616-0880 | Fax: 210-775-5336

www.alliedhealthedu.com

Facility Maintenance

Maintenance of the physical facility is provided Saremco Property Inc. Building maintenance personnel is available to ensure all areas accessible outside of suite 420 meet safety regulations set forth by the City of San Antonio Development Services Department. All Institute personnel are required to report any concerns or hazards on a IOAH FORM-01 Incident Report Form and turn in to the School Director immediately. The School Director will then contact Saremco Property or building maintenance immediately.

Personnel for Operation and Maintenance

Institute personnel consists of all faculty, staff, and the School Director. Saremco Property Inc provides building maintenance and maintenance personnel. Together, the institute personnel and building maintenance are responsible for the daily operation and maintenance of all accessible areas available to students, employees, and guests of The Institute of Allied Healthcare. All concerns or hazards are reported to the School Director.

Equipment and Supplies

Equipment for all programs is inspected by Institute personnel daily and replaced or disposed of accordingly. Supplies necessary for the school's operation as well as for program instruction are maintained in locked and stored areas only accessible to Institute personnel. All hazardous supplies are kept in locked cabinets away from student use and brought out only under supervised conditions. Disposal of biohazardous material is provided by Medsharps Medical Waste Removal and Texas Decon, LLC located in San Antonio, TX.

Disposal of Outdated or Replaced Medical Equipment

All outdated or replaced medical equipment and supplies that are in satisfactory working condition are donated to Project MEND Warehouse in San Antonio, TX. All obsolete equipment is disposed of by Advanced Technology Recycling and in compliance with appropriate disposal guidelines set forth by the City of San Antonio.

Relevant State Law and Applicable Federal Codes and Procedures

The building follows all federal, state codes, and procedures. The institute adheres to all city and county fire inspections. The Institute of Allied Healthcare is in compliance with current safety permits evaluated by county and city inspectors as required annually.

Policy Availability

Information on Physical Resources, Technical Infrastructure and Operation and Maintenance is accessible on the school website at www.alliedhealthedu.com under the Technical Infrastructure Plan. This is available to all staff, students, and the general public.



The Institute of Allied Healthcare

7614 Louis Pasteur Dr. Suite 402 | San Antonio, Texas 78229

Phone: 210-616-0880 | Fax: 210-775-5336

www.alliedhealthedu.com

Evaluation

Plans are reviewed annually after the Institutional Advisory Committee meeting. All policies are updated based on student and faculty feedback gathered from surveys and meetings.